

10020
SELECTION PROCESS
(approved 11/98; 8/11; 9/20)

SECTION 1 VACANCY POSTING: A vacancy in the position of executive director shall be posted for a minimum of 30 days. Efforts shall be made to insure that the vacancy be given national exposure.

SECTION 2 PROCESS: Candidates shall be directed to submit a resume and cover letter that addresses the basis for their interest in this position. An interview committee composed of the corporation president and/or president-elect, and two members from the board of directors shall peruse the written applications and select candidates to interview. The interview process shall be structured using predetermined questions. The committee shall select a candidate for presentation to the board of directors for final approval. It shall be the responsibility of the president to complete the hiring tasks.